HATYAI UNIVERSITY

Commencement Ceremony Schedule (International Student)

Graduates of Classes of 2019 (21st), 2020 (22nd), and 2021 (23rd)

The 1st Commencement Ceremony Rehearsal

Thursday, September 15, 2022

(Formal attire or HU uniform, no wearing slipper and denim/jeans pants)

| Time | Detail |
|--------------------|---|
| 07.00 - 08.00 hrs. | The graduates register for the 1 st rehearsal and attend the auditorium at The |
| | Sport Center and Student Affairs Building, Hatyai University. |
| 08.00– 08.10 hrs. | The HU alumni representative meet the graduates. |
| | Staff of ceremony inform the details; schedule, rehearsal steps, a graduation |
| 08.10– 09.30 hrs. | gown and commencement ceremony demonstrating, implementation, and |
| | unforeseen circumstance, etc. |
| 09.30– 11.00 hrs. | The graduates are at the assigned assembly room as the announced list for |
| | rehearsal. |
| 11.00 – 11.45 hrs. | Lunch at the HU canteen* recommended canteen to save your time |
| 11.45 – 12.00 hrs. | The graduates are ready at the assigned room for parade preparation. (on time) |
| 12.05 – 13.00 hrs. | The graduates rehearse the parade from the assigned room to the Sport Center |
| 12.05 - 13.00 ms. | and Student Affairs Building; hereinafter referred as the auditorium). |
| 12.00 16.00 bro | Rehearsal for receiving a degree as the name list respectively at the auditorium |
| 13.00 – 16.00 hrs. | (two rounds) |
| | Rehearsal for receiving a degree as the name list respectively. |
| 16.00 – 17.00 hrs. | Note: The rehearsal would restart for the line that isn't ready by the lecturer and |
| | assistant lecturer in charge of each line. |

Dress Rehearsal

Friday, September 16, 2022

(HU uniform with graduation gown)

| Time | Detail |
|--------------------------|---|
| 06.30 – 07.00 hrs. | The graduates with the graduation gown prepare for group photo shooting at the |
| | Student Affairs space (next to the Sport Center and Student Affairs Building; the |
| | auditorium). |
| | *Kindly invite the HU executives, the heads, and the lecturers of the programs with the |
| | graduation gown to join the group photo shooting with the graduates. |
| Big auditorium seating | |
| 07.15 – 08.00 hrs. | The Faculty of Education and Liberal Arts in Undergraduate Degree |
| | Group 2: Thai Business for Communication Program |
| Small auditorium seating | |
| 08.35 – 09.05 hrs. | Group 4: Didyasarin International College (21 persons) |

* You may book for the graduation photograph and proceed the payment at the area beside the Sport Center and Student Affairs Building (after group photo shooting).

| Time | Detail |
|--------------------|--|
| 12.00 – 12.30 hrs. | The graduates are at the assigned room (same room as the 1 st rehearsal day). |
| 12.35 hrs. | All graduates line up for the parade. |
| 12.40 - 14.00 hrs. | The lecturers lead the graduates' line to the auditorium. |
| | - The scholarship graduates express their gratitude. |
| | - Giving three awards to the graduates studying from primary level until |
| 14.00 hrs. | undergraduate degree in the affiliate institutions of Amnuaywit Hatyai |
| | Technology College |
| | - The executives deliver speeches. |
| 14.30 hrs. | Starting the Commencement Rehearsal as actual ceremony (at least 2 rounds) |
| 18.00 hrs. | End of the Commencement Rehearsal |
| | * The schedule may be subject to change depending on the circumstances. |

COVID-19 ATK Testing by Medical Staff from Rajyindee Hospital

Saturday, September 17, 2022

Time: 07.30 to 12.00 hrs.

| Time | Faculty | Venue |
|--|---------------------------------------|-----------------------------------|
| 08.00 - 12.00 hrs. | Didyasarin International College | Student Affairs Area |
| 08 00 10 00 bro | Foculty of Education and Liberal Arts | Surat Thani Building (Building 3) |
| 08.00 - 10.00 hrs. Faculty of Education and Liberal Arts | | (ground floor) |

Remark: Please be at the testing venue in advance for 30 minutes.

Commencement Ceremony

Sunday, September 18, 2022

| Time | Detail |
|--------------------|--|
| 09.30 - 10.30 hrs. | Commencement Rehearsal for Honorary Doctorate Degree |
| 11.30 - 11.50 hrs. | The graduates are at the assigned room (same room as the 1 st rehearsal day |
| 11.30 - 11.30 113. | and dress rehearsal day). |
| 11.50 hrs. | All graduates line up for the parade. |
| | - The lecturers lead the graduates to the auditorium at the Sport Center and |
| 12.05 - 13.00 hrs. | Student Affairs Building. |
| | - Harmonic signing at the auditorium |
| | - The monks are at the ceremony |
| 13.30 hrs. | - Honorary guests and lecturers are at the ceremony. |
| | - Hatyai University emblem ceremony parade |
| 13.45 hrs. | - Persons with the Honorary Doctorate Degree deliver speeches. |
| | - Professor Emeritus Dr. Suchit Bunbongkarn, the Chairperson of the Hatyai |
| 14.35 hrs. | University Council and Chairperson of Commencement Ceremony arrives the |
| | Sport Center and Student Affairs Building. |
| | - The Founder and Vice President of the Hatyai University Council and the |
| | executives welcome the Chairperson. |

| | - The representative of the graduates offers a Thai flower garland and the |
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| | ceremony schedule and graduate name lists. |
| | - The Chairperson and the executives shoot group photo with the persons with |
| | the Honorary Doctorate Degree at photo studio. |
| | - The Chairperson makes religious offering and pays respect as a tradition. |
| | - The President reports the management of Hatyai University. |
| | - The Vice President for Special Affairs delivers a speech to the persons with |
| | the Honorary Doctorate Degree of the Academic Year 2020. |
| | - The Vice President for Academic Affairs delivers a speech to the persons with |
| | the Honorary Doctorate Degree of the Academic Year 2021. |
| | - The Chairperson confers the Honorary Doctorate Degree. |
| | - The Vice President for Academic Affairs announces the graduates with honor |
| | of each program. |
| | - The Chairperson confers the degree to the graduates with honor. |
| 14.45 hrs. | - The Chairperson confers the degree to the graduates. (Part 1 including the |
| | Doctoral Degree, Master's Degree, Graduate Diploma in Teaching Profession; |
| | Undergraduate Degree including Hatyai Business School, the Faculty of Law, |
| | the Faculty of Science and Technology, and Faculty of Political Science) |
| | - The Chairperson confers the degree to the graduates. (Part 2 including the |
| | Faculty of Communication Arts, the Faculty of Education and Liberal Arts, and |
| | Didyasarin International College) |
| | - Graduation Pledge |
| | - The Chairperson delivers a speech. |
| | - The Chairperson leaves the Commencement Ceremony. |
| 16.30 hrs. | - End of the Commencement Ceremony |
| | , |

Note: Please be on time, you would not be allowed into the Commencement Ceremony in case you are unpunctual.

Implementation for Commencement Ceremony

| | - Plain white long sleeve shirt with university tie |
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| | - Black or dark navy blue long slacks |
| Gentleman | - Dark navy blue suit |
| | - Plain black socks and plain black leather loafer shoes |
| | and wear the graduation gown |
| | - Plain white long sleeve shirt |
| | - Black or dark navy blue straight skirt at knee length |
| Lody | - Black or dark navy blue suit |
| Lady | - Plain black leather closed shoes or heel height (maximum is 3-inch |
| | height) with plain skin tone stockings |
| | and wear the graduation gown |

Proper Attire for Graduate

∞ Proper Attire for Male Graduate (Undergraduate Degree)

1. Neat-combed hair and natural hair color

2. Hatyai University uniform with neck button, university tie with university emblems and belt with

university buckle, and plain black leather loafer shoes with plain black socks

3. No beard and mustache

∞ Proper Attire for Female Graduate (Undergraduate Degree)

1. Neat-combed hair; in terms of long hair, please tie hair or shape bun hairstyle neatly, no accessory and natural hair color

2. Hatyai University uniform with neck button, black or dark navy blue straight skirt at knee length, university emblems and buttons, and belt with university buckle

3. Please don't decorate flower and accessories on hair, wrist, fingers, and no perfume. (The example of accessories including earrings, ring(s), hand watch, ribbon, etc., but black metal hair clip is acceptable)

4. Please don't cover hair on the left face side for photo shooting on the Commencement

Ceremony

5. Plain black leather closed shoes or heel height (maximum is 3-inch height) with plain skin tone stockings (please be careful about

** **Remark**: Please wear <u>white</u> mask on the 1st rehearsal day, the dress rehearsal day, the Commencement Ceremony.

∞ Implementation for the Commencement Ceremony Attendance

1. No allowing any tools on the Commencement Ceremony such as telephone, camera, etc.

2. No food such as candy, chewing gum, snack into the Commencement Ceremony, and no stuff in the graduation gown hood.

5. The staff would not accept any leaving stuff.

∞ Terms before the Commencement Ceremony

1. The graduates who are absent in **both the 1st rehearsal**, **the dress rehearsal**, would not be allowed to attend the Commencement Ceremony.

2. Please be punctual to attend both rehearsals.

3. The graduates should check the schedule thoroughly. A car key, telephone, other

communication tools <u>would not be allowed</u> in the Commencement Ceremony, but accepting bank note. Please leave the stuff with family or your guest.

4. Please good take care of yourself.

5. You would not be allowed to go to the restroom after be in the Commencement Ceremony.

6. Please prepare your graduation gown together with pins.

7. Please don't decorate any accessory such as necklet, rings, hand watch, holy thread,

bracelet, pin or flower on the graduation gown, sunglasses, and fashion glasses (optical glasses is allowed).

8. Neat short nail without color, and no big eyes contact lens

9. Accept a car key, motorcycle key, dormitory room, bank note in the dress rehearsal on the dress rehearsal (Friday, September 16).

10. The graduates who haven't been tested ATK by the medical staff from Rajyindee Hospital on Saturday, September 17 would not be allowed on the Commencement Ceremony.

**** Note: 1. Please be punctual

2. No accept any leaving stuff

∞ Schedule for Picking-up the Graduation Gown

Date: September 13 to 15, 2022 Time: 08.30 to 16.30 hrs.

Please follow the below steps for picking up the graduation gown.

1. The graduates assemble at the assigned venue:

DRIC: Port de Biz 4, HBS Building (Building 10)

ELA (Thai for Business Communication Program): Samila Room.

- 2. Check name, last name, and the graduation gown number
- 3. Pick up the graduation gown card
- 4. Present the card to the staff to pick up the graduation gown

Picture of the graduation gown by the website at http://www.hu.ac.th/krui.html.

∞ Schedule for Returning the Graduation Gown

 Date: September 18, 2022
 Time: 17.00 to 18.00 hrs.

 Date: September 19 to 22, 2022
 Time: 09.00 to 16.00 hrs.

Venue: First floor, Narathiwat Building (Building 2)

Please follow the below steps for returning the graduation gown.

1. Scan QR code for satisfactory evaluation of the Commencement Ceremony;



- 2. Show the completed satisfactory evaluation;
- 3. Return the graduation gown at Narathiwat Building (Building 2);
- 3. Pick up the card and completed the details on the card;
- 4. Present the card to the Financial Department to receive the graduation gown deposit.

** Inquire for more information, please contact the Office of Academic Affairs and Registration by phone number at 074-200-300, Ext. 331,332**

∞ Prevention and Surveillance Measure for COVID-19 and Disseminated Diseases

Implementation on the 1st Rehearsal Day



| | 1. Group photo shooting |
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| Friday, September 16 Dress Rehearsal Day | 1.1 All graduates please wear the mask all the time until shooting |
| | photo group on the auditorium seating. Photography will give a |
| | sign to take off the mask and wear the mask after shooting finish. |
| | 1.2 The graduates please follow the measure on prevention of |
| | COVID-19. |

| | 1. All graduates who will attend the Commencement Ceremony |
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| | must be tested the ATK by the Medical Staff from Rajyindee |
| | Hospital. (Offer the testing by Hatyai University) |
| | - DRIC: Student Affairs Area |
| | - ELA (TBC): Surat Thani Building (Building 3) |
| Saturday, September 17 | 2. ATK Testing Result |
| Time: 08.00 – 12.00 hrs. ATK Testing | - Waiting for the testing result |
| | - In terms of negative result, the graduate would be allowed to |
| | attend the Commencement Ceremony. |
| | - In terms of positive result, the graduate would be not allowed to |
| | attend the Commencement Ceremony and postponed to the next |
| | Commencement Ceremony. |

* Note: Please be punctual for ATK testing appointment.

| | 1. At the assigned assembly room |
|--------------------------|---|
| | 1.1 The lecturer of the assigned room distributes the mask to the |
| | graduates. |
| Sunday, September 18 | 2. Implementation during the Commencement Ceremony at the |
| Time: 11.30 – 16.30 hrs. | auditorium in terms of prevention of COVID-19 (To be announced) |
| The Commencement | 2.1 The graduates wear the mask while attend the Ceremony, but |
| Ceremony | able to take the mask off during receive the degree and wear the |
| | mask when return to the seat, <i>or;</i> |
| | 2.2 The graduates wear the mask all the time in terms of severe |
| | spreading of COVID-19. |

Implementation under the Prevention Measure on the Commencement Ceremony

- 1. Please wear the mask
- 2. Social distancing and reducing unnecessary touching
- 3. Please avoid party or crowded area
- 4. Washing hand by sanitizer and alcohol gel before having meal and after restroom, cough,
- sneezing and touching public stuff
- 5. In case you are risk, please test the ATK yourself or go to test at medical center/hospital.
- 6. Please protect yourself carefully. Take care.